

## **OUR SERVICES**

We have widespread experience in providing corporate services to Special Purpose Vehicles (“SPVs”), which are often used in complex financial structuring deals and as vehicles to deliver independent third party solutions in mergers, acquisitions and other corporate activities. Our aim is to provide you with efficient and reliable services, from the incorporation to the administration and finally to the winding up of SPVs.

### **Company Incorporation**

We can assist you in setting up private limited companies in Hong Kong, whether they are purchased off-the-shelf or are custom-made. This service is available whether or not we will be providing other corporate services to the company being incorporated.

### **Directors**

We provide independent corporate directors to SPVs. Where the structure requires, however, we can also provide “real person” directors.

Our team is experienced in all aspects of management and direction of the SPV and is on hand to take whatever corporate actions are necessary both in the period leading up to launch of the transaction and beyond, until the transaction structure winds up.

### **Company Secretary and Registered Office**

We provide corporate company secretary or, where necessary, “real person” company secretary to SPVs. We also provide a registered office for the SPVs we administer.

### **Bank Accounts and Authorised Signatories**

We can provide the necessary documentation to assist you to open bank accounts in Hong Kong. Where necessary, we can also provide authorized signatories to operate the bank accounts.

### **Share Trust Facilities or Nominee Shareholder**

We can act as trustee and provide for share trust services for SPVs. Alternatively, we can act as nominee shareholder to hold shares of the SPVs on behalf of the underlying shareholder.

### **Company Administration**

We attend to general company administration including maintenance of the Share Register, the Register of Directors and Officers and the Minutes Book; attending to board of directors and general meetings; and filing of statutory documents with the government and regulatory bodies.

## **Accounts Preparation**

We provide book-keeping services and statutory accounts preparation services for SPVs. We also liaise with the auditors and tax representatives of the SPVs.